

# EDUCATIONAL ADMINISTRATION, MS

## Program Description

*The mission of the Master's Program in Educational Administration is to prepare leaders for PK-20 administration at the regional, national, and international levels. This learner-centered program prepares graduates to meet the current demanding challenges of school leadership positions, including teacher leaders, department heads, campus assistant principal, campus principal, and central office administration.*

## Benefits

The benefits of studying to be an educational leader at Texas A&M University-Corpus Christi:

- The Master's Program in Educational Administration provides opportunities for students to develop in-depth understanding about leadership roles and responsibilities, working with community at-large, policy administration, and contemporary educational issues.
- Coursework is designed around issues of equity and social justice research within contexts of rural, urban, and suburban schools.
- Graduates of the program are prepared to advocate, nurture and sustain a campus culture and instructional program conducive to student learning and faculty professional growth.
- The Master's Program in Educational Administration uses a hybrid/blended instructional delivery method to meet the needs of our students.

## Student Learning Outcomes

- Students will be able to explain, evaluate, and apply knowledge of the major concepts in the functional areas of educational administration: Instructional Leadership, Human Capital, Executive Leadership, School Culture, and Strategic Operations.
- Students will gain a grounded understanding of the theoretical and practical implications of leadership roles and responsibilities including:
  - Developing educational leadership perspectives and practices;
  - Leading socially just organizations;
  - Advance personal and professional development through examining pedagogy and practice by providing evidence-based feedback that supports efforts to improve instructional quality and student performance;
  - Design, articulate, implement and stewardship of ethical education programs and change initiatives
- Students will understand and apply the following disciplinary knowledge of educational administration:
  - School Community Leadership
  - Instructional Leadership
  - Administrative Leadership

## Learning Experiences

- The learning experiences in the ethics of leadership prepare the graduates to model and promote the highest standard of conduct, ethical principles, and integrity in decision-making, actions, and behaviors.
- The learning experiences in the development of campus culture prepare the graduates to create a campus culture that sets high

expectations, promotes learning, and provides intellectual stimulation for self, students, and staff.

- The learning experiences in human resources leadership prepare students to collaboratively develop, implement, and revise a comprehensive and on-going plan for professional development of campus staff which addresses staff needs and aligns professional development with identified goals, to further develop necessary knowledge and skills, and to model lifelong learning.
- The learning experiences in communication and community relations prepare students to demonstrate effective communication and collaboration that will establish partnerships with parents, businesses, and other groups in the community to strengthen programs and support campus goals.
- The learning experiences in leadership and management prepare students to implement appropriate management techniques and group processes to define roles, assign functions, delegate authority, and determine accountability for campus goal attainment through all school operations and programs.
- The learning experiences in curriculum planning and development prepare students to use emerging issues, occupational and economic trends, demographic data, student learning data, motivation theory, learning theory, legal requirements, and other information as a basis for campus curriculum planning.
- The learning experiences in instructional leadership prepare students to facilitate the development of a campus learning organization that facilitates the development, implementation, evaluation, and refinement of student activity programs to fulfill academic, developmental, social, and cultural needs and Acquire and allocate sufficient instructional resources on the campus in the most equitable manner to support and enhance student learning.

## For Additional Information

### Website:

[http://gradschool.tamucc.edu/degrees/education/ed\\_admin.html](http://gradschool.tamucc.edu/degrees/education/ed_admin.html)

### Campus Address:

Faculty Center, Room 224  
Phone (361) 825-2992  
[bernadine.cervantes@tamucc.edu](mailto:bernadine.cervantes@tamucc.edu)

### Mailing Address:

Department of Educational Administration and Research, Unit 5818  
College of Education and Human Development  
Texas A&M University-Corpus Christi  
6300 Ocean Drive  
Corpus Christi, Texas 78412-5818

## Admission Requirements

All applicants must meet the general graduate admission requirements of the University.

1. Applicants must have a minimum undergraduate GPA of 3.00 and a graduate GPA of 3.00 on the last 60 semester credit hours of undergraduate work and any previous work in graduate school.
2. Applicants must complete the goals statement as required on the application form. The statement should be between 300 to 400 words, and should include information about their reasons for pursuing a graduate degree in Educational Administration and certification in the principalship. Applications will be evaluated by

department faculty holistically on a scale of 1 - 4. Only students scoring a 3 or 4 will be admitted to the program.

3. Students who have submitted all required application documents, but who do not meet the minimum GPA of 3.00, may enroll in a conditional status in courses approved by the program coordinator. (See "Conditional Status" in the "Admissions (<http://catalog.tamucc.edu/graduate/admissions/>)" section of the catalog.) Such students must achieve not less than a 3.00 GPA in the specified courses. After completing at least 6 semester credit hours with a GPA of not less than 3.00 at this University, applicants may continue the application process into the program. Graduate students on conditional status can normally take no more than 6 graduate hours per semester until the conditional status is removed. However, students admitted conditionally may take 9 semester credit hours per semester with the approval of the Department. If students fail to meet the conditions stipulated by the department to which they were conditionally admitted, they will be suspended from the College of Education and Human Development for at least one year. During this suspension, they cannot take any graduate courses in the College of Education and Human Development. After a year's suspension, students may reapply for the program of their choice. No more than 9 semester hours of courses taken at this University or any other University while in this conditional status may be applied to this specific graduate degree at Texas A&M University-Corpus Christi. After the student is admitted, graduate-level certification plans and/or Master of Science degree plans must be filed in the COEHD Certification Office through the faculty advisor. A student becomes an official certification-seeking or degree-seeking student when the plans are approved by the faculty advisor and the academic advisor. Certification and degree plans that involve TEA/State Board for Educator Certification rules also require approval of the certification officer. In addition to successful completion of all courses, to be recommended for principal certification, students must pass the TExES examination for the principal and provide the certification officer with a teacher service record with a minimum of two years teaching experience.

## Program Requirements

Code	Title	Hours
<b>Core Courses</b>		
EDAD 5304	Introduction to the Principalship	3
EDAD 5366	Personnel Management	3
EDAD 5376	Supervision of Teaching	3
EDAD 5377	Teacher Appraisal System	3
<b>General Administrative Competencies</b>		
EDAD 5363	Public School Law	3
EDAD 5378	Application of Administrative Concepts	3
EDAD 5399	School Administration Practicum (2 semesters for a total of 6 hours)	6
<b>Electives</b>		
Select two of the following. Take any time in program.		6
EDAD 5360	Organizational Theory	
EDAD 5364	MANAGEMENT OF EDUCATIONAL PROGRAMS AND SPECIAL UNITS	
EDAD 5374	Campus Finance and Budgeting	
EDAD 5375	COMMUNICATION AND COMMUNITY RELATIONS	
<b>College Requirements</b>		
EDFN 5301	Introduction to Research	3

ERST 5302	Studies in Equality of Educational Opportunities (Must be included if the student has not completed an upper-division course in multicultural education) <sup>*,^</sup>	3
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**Total Hours** **36**

\* Online offering

^ Blended offering

## Comprehensive Examination

All candidates for the Master's degree in Educational Administration are required to successfully complete a program comprehensive examination. The comprehensive examination is scheduled during the semester in which the student is enrolled in the last course(s) needed to complete the degree and will be offered three times per year (Fall, Spring, and Summer).

A candidate may not retake the comprehensive examination more than twice without program faculty approval and may not retake the examination before the next regularly scheduled examination.

## Courses

### EDAD 5304 Introduction to the Principalship

#### 3 Semester Credit Hours (3 Lecture Hours)

THIS COURSE SERVES AS AN ORIENTATION TO LEARNER-CENTERED LEADERSHIP AND THE A&M-CORPUS CHRISTI ADMINISTRATOR PREPARATION PROGRAM. COURSE ACTIVITIES INCLUDE AN ASSESSMENT OF STUDENT POTENTIAL FOR LEARNER-CENTERED LEADERSHIP AND THE DEVELOPMENT OF AN INITIAL PERSONAL EDUCATIONAL PLATFORM. BASED ON ACTIVE CLASS PARTICIPATION AND DISCUSSION OF SIMULATED AND REAL ISSUES, STUDENTS WILL CONSTRUCT AN INDIVIDUAL GROWTH PLAN WHILE EXPLORING PRINCIPLES OF PROFESSIONAL ETHICS. DOCTORAL STUDENTS WILL COMPLETE A RESEARCH STUDY ON THE BEST PRACTICES OF THE PRINCIPALSHIP. STUDENTS WHO HAVE TAKEN EDAD 5304 MAY NOT ENROLL IN EDAD 6304. BENCHMARK FOR THIS COURSE IS THE SUCCESSFUL COMPLETION OF A PROFESSIONAL PORTFOLIO WITH A PERSONAL EDUCATIONAL PLATFORM. THIS WILL INCLUDE A PHILOSOPHY, AN ANNOTATED BIBLIOGRAPHY AND A PROFESSIONAL TOOLKIT.

### EDAD 5360 Organizational Theory

#### 3 Semester Credit Hours (3 Lecture Hours)

THE SCHOOL AS A FORMAL ORGANIZATION. FOCUSES ON THEORETICAL ASPECTS OF ORGANIZATIONAL STRUCTURES AND PROCESSES WITH SPECIAL REFERENCE TO EDUCATIONAL INSTITUTIONS. DOCTORAL STUDENTS WILL DO A SCHOLARLY ANALYSIS OF TWO BOOKS RELATED TO ORGANIZATIONAL THEORY. STUDENTS WHO HAVE TAKEN EDAD 5360 MAY NOT ENROLL IN EDAD 6360.

### EDAD 5361 Current Topics: Focus On Law and Facilities

#### 3 Semester Credit Hours (3 Lecture Hours)

OVERVIEW OF EDUCATIONAL ADMINISTRATION PROGRAM CONTENT AND THE OPPORTUNITY TO DISCUSS CURRENT ISSUES IN ADMINISTRATION, WHICH INCLUDE STRUCTURE AND FUNCTION OF NATIONAL, STATE AND LOCAL AGENCIES OF EDUCATIONAL GOVERNANCE AND THE POLITICS OF EDUCATION. DOCTORAL STUDENTS WILL DO AN EXHAUSTIVE LITERATURE REVIEW CULMINATING IN A RESEARCH PAPER ON PUBLIC SCHOOL LAW OR SCHOOL FACILITIES PLANNING. STUDENTS WHO HAVE TAKEN EDAD 5361 MAY NOT ENROLL IN EDAD 6361.

**EDAD 5363 Public School Law****3 Semester Credit Hours (3 Lecture Hours)**

THIS COURSE IS DESIGNED TO STUDY SUPERVISORY BEHAVIOR AND ITS RELATED FUNCTIONS. STUDENTS ARE EXPECTED TO ACQUIRE THE KNOWLEDGE AND SKILLS REQUISITE TO MANAGING AND SUPERVISING TEACHING AND LEARNING, AND THE KNOWLEDGE, SKILLS, AND ATTITUDE RELATED TO AN APPROPRIATE CLIMATE FOR INSTRUCTION. STUDENTS WHO HAVE TAKEN EDAD 5376 MAY NOT ENROLL IN EDAD 6376. BENCHMARK FOR THIS COURSE WILL BE THE ILD PROFICIENCIES AND A PERSONAL PHILOSOPHY RESEARCH PAPER.

**EDAD 5364 MANAGEMENT OF EDUCATIONAL PROGRAMS AND SPECIAL UNITS****3 Semester Credit Hours (3 Lecture Hours)**

THIS COURSE EMPHASIZES THE MANAGEMENT OF THE INTERNAL ORGANIZATION AND SUPPORT OF UNITS OF A CAMPUS. TOPICS INCLUDE STUDENT GROUPING, STAFFING, SCHEDULING, PROGRAMMING FOR SPECIAL POPULATION STUDENTS, TEXTBOOKS, FOOD SERVICE, CAMPUS SECURITY AND PUPIL TRANSPORTATION. STUDENTS WHO HAVE TAKEN EDAD 5364 MAY NOT ENROLL IN EDAD 6364.

**EDAD 5366 Personnel Management****3 Semester Credit Hours (3 Lecture Hours)**

SELECTION, ASSIGNMENT AND EVALUATION OF SCHOOL PERSONNEL; SALARY AND CONDITIONS OF SERVICE FOR ADMINISTRATORS, AND INSTRUCTIONAL AND NON-INSTRUCTIONAL PERSONNEL. DOCTORAL STUDENTS WILL DO A RESEARCH PAPER ON SOME ASPECT OF THE HUMAN RESOURCE FUNCTION OF SCHOOL ADMINISTRATION. STUDENTS WHO HAVE TAKEN EDAD 5366 MAY NOT ENROLL IN EDAD 6366. BENCHMARK FOR THIS COURSE IS THE DEVELOPMENT OF A PROFESSIONAL RESUME AND AN ANALYSIS OF A PARTICULAR CATEGORY OF SCHOOL EMPLOYEE PRESENTED TO THE CLASS FORMALLY FOR A GRADE.

**EDAD 5367 Public School Finance****3 Semester Credit Hours (3 Lecture Hours)**

STUDY OF THE LEGAL AND CONCEPTUAL BASIS OF FINANCING PUBLIC SCHOOLS WITH EMPHASIS ON TEXAS' ECONOMICS OF SCHOOL FINANCE; TAXATION TRENDS AND REVENUE SOURCES; FINANCIAL INEQUALITIES IN OPPORTUNITY, ABILITY AND EFFORT; ALTERNATIVE MODELS OF SCHOOL FINANCING; MANAGING EDUCATIONAL RESOURCES AT THE DISTRICT LEVEL. STUDENTS WHO HAVE TAKEN EDAD 5367 MAY NOT ENROLL IN EDAD 6367.

**EDAD 5368 School Public Relations****3 Semester Credit Hours (3 Lecture Hours)**

RELATIONSHIPS BETWEEN SCHOOL DISTRICTS AND OTHER SOCIETAL INSTITUTIONS AND THEIR PUBLIC OPINION AND ATTITUDES, RELATIONSHIPS WITH NEWS MEDIA, CONDUCTING BOND CAMPAIGNS, THE USE OF CITIZENS' ADVISORY BOARDS. DOCTORAL STUDENTS WILL DO A COMPREHENSIVE LITERATURE REVIEW CULMINATING IN A PAPER ON SOME ASPECT OF SCHOOL PUBLIC RELATIONS. STUDENTS WHO HAVE TAKEN EDAD 5368 MAY NOT ENROLL IN EDAD 6368.

**EDAD 5369 The School Superintendency****3 Semester Credit Hours (3 Lecture Hours)**

SIMULATION OF THE SCHOOL SUPERINTENDENCY; SUPERINTENDENT'S RELATIONSHIPS WITH THE SCHOOL BOARD, ADMINISTRATION STAFF AND TEACHER ORGANIZATIONS; THE SUPERINTENDENT'S PLANNING RESPONSIBILITIES. DOCTORAL STUDENTS WILL DO A COMPREHENSIVE LITERATURE REVIEW RESULTING IN A RESEARCH PAPER RELATED TO THE SUPERINTENDENCY. STUDENTS WHO HAVE TAKEN EDAD 5369 MAY NOT ENROLL IN EDAD 6369.

**EDAD 5374 Campus Finance and Budgeting****3 Semester Credit Hours (3 Lecture Hours)**

THIS COURSE IS A STUDY OF THE FINANCIAL OPERATIONS OF PUBLIC SCHOOL CAMPUSES IN TEXAS. SEEKS TO EQUIP THE PRINCIPAL WITH THE KNOWLEDGE AND SKILLS NECESSARY TO UNDERSTAND AND MANAGE THE BUDGETING, ACCOUNTING, PLANNING, PURCHASING AND AUDITING FUNCTIONS OF A CAMPUS. DOCTORAL STUDENTS WILL ALSO COMPLETE A RESEARCH PAPER ON THE THEORY OF PUBLIC SCHOOL FINANCE. STUDENTS WHO HAVE TAKEN EDAD 5374 MAY NOT ENROLL IN EDAD 6374. BENCHMARK FOR THIS COURSE WILL BE THE DEVELOPMENT OF A CAMPUS BUDGET WITH USE OF AN AEIS REPORT. MONIES FOR THE DEVELOPMENT OF THE BUDGET ARE DETERMINED BY THE SPECIAL PROGRAM ENROLLMENT AND ENROLLMENT INDIVIDUALLY SELECTED BY THE STUDENTS.

**EDAD 5375 COMMUNICATION AND COMMUNITY RELATIONS****3 Semester Credit Hours (3 Lecture Hours)**

A STUDY OF THE MULTI-DIMENSIONAL ROLE OF SCHOOL COMMUNITY RELATIONS AND ADMINISTRATIVE COMMUNICATION AT THE CAMPUS LEVEL. THIS COURSE SEEKS TO EMPHASIZE THE IMPORTANCE OF DESIGNING PROGRAMS RELATING TO THE NEEDS AND PROBLEMS OF THE SCHOOL AND ITS INTERNAL AND EXTERNAL PUBLICS BY EMPLOYING ANALYSIS, ORAL AND WRITTEN COMMUNICATION FORMATS, COMMUNICATION SKILLS AND PROCESSES, FOR A DIVERSE DEMOCRATIC ENVIRONMENT WHERE CITIZEN COOPERATION AND INVOLVEMENT IN SCHOOL AFFAIRS IS KEY TO DYNAMIC SUPPORT AND SUCCESS OF THE SCHOOL. DOCTORAL STUDENTS WILL COMPLETE A SCHOLARLY PAPER ON SOME TOPIC RELATED TO SCHOOL COMMUNICATIONS/COMMUNITY RELATIONS. STUDENTS WHO HAVE TAKEN EDAD 5375 MAY NOT ENROLL IN EDAD 6375. BENCHMARK FOR THIS COURSE WILL BE THE DEVELOPMENT AND PRESENTATION OF A PUBLIC RELATIONS PLAN AND STRATEGY FOR A CAMPUS.

**EDAD 5376 Supervision of Teaching****3 Semester Credit Hours (3 Lecture Hours)**

THIS COURSE IS DESIGNED TO STUDY SUPERVISORY BEHAVIOR AND ITS RELATED FUNCTIONS. STUDENTS ARE EXPECTED TO ACQUIRE THE KNOWLEDGE AND SKILLS REQUISITE TO MANAGING AND SUPERVISING TEACHING AND LEARNING, AND THE KNOWLEDGE, SKILLS, AND ATTITUDE RELATED TO AN APPROPRIATE CLIMATE FOR INSTRUCTION. STUDENTS WHO HAVE TAKEN EDAD 5376 MAY NOT ENROLL IN EDAD 6376. BENCHMARK FOR THIS COURSE WILL BE THE ILD PROFICIENCIES AND A PERSONAL PHILOSOPHY RESEARCH PAPER.

**EDAD 5377 Teacher Appraisal System****3 Semester Credit Hours (3 Lecture Hours)**

THIS COURSE EXAMINES THE STRUCTURE AND FUNCTION OF THE OFFICIAL APPRAISAL SYSTEM FOR TEXAS TEACHERS. THE COURSE IS DESIGNED TO EXPLORE ALL FACETS OF THE CURRENT TEACHER EVALUATION PROCESS FOR THE STATE OF TEXAS. AT THE SUCCESSFUL CONCLUSION OF THE COURSE, THE STUDENTS WILL RECEIVE OFFICIAL CERTIFICATION BY THE STATE OF TEXAS TO USE THE CURRENT TEACHER EVALUATION PROCESS FOR THE STATE OF TEXAS TO APPRAISE TEACHERS.

**EDAD 5378 Application of Administrative Concepts****3 Semester Credit Hours (3 Lecture Hours)**

STUDENTS WILL DEMONSTRATE THE CAPACITY TO PLAN FOR THE USE OF ADMINISTRATIVE CONCEPTS IN THE SOLUTION OF PROBLEMS IN A SIMULATED SCHOOL; ASSESSMENT OF STUDENT ABILITY TO APPLY KNOWLEDGE IN THE SOLUTION OF PRACTICAL PROBLEMS; TIME MANAGEMENT TECHNIQUES FOR ADMINISTRATORS; CONFLICT MANAGEMENT STRATEGIES. INSTRUCTOR APPROVAL REQUIRED. DOCTORAL STUDENTS WILL COMPLETE A SCHOLARLY PAPER ON LANDMARK COURT CASES IN TEXAS. STUDENTS WHO HAVE TAKEN EDAD 5378 MAY NOT ENROLL IN EDAD 6378. BENCHMARK FOR THIS COURSE WILL BE THE CASE STUDIES ANALYSIS PRESENTED TO THE CLASS AND A SUCCESSFUL IN-BASKET ANALYSIS.

**EDAD 5390 Professional Seminar****1-3 Semester Credit Hours**

CONTEMPORARY ISSUES IN EDUCATION; TOPICS VARY WITH PROFESSIONAL IDENTIFICATION OF PARTICIPANTS.

**EDAD 5398 Practicum in the School Superintendency****3 Semester Credit Hours**

ON-THE-JOB TRAINING IN A SCHOOL SUPERINTENDENT'S OFFICE. DOCTORAL STUDENTS WILL WRITE A REFLECTION PAPER ON THE PRACTICUM RELATING IT TO THE MOST CURRENT LITERATURE IN THE FIELD. STUDENTS WHO HAVE TAKEN EDAD 5398 MAY NOT ENROLL IN EDAD 6398.

**EDAD 5399 School Administration Practicum****3 Semester Credit Hours**

REQUIRED OF ALL CERTIFICATION CANDIDATES. SERVES AS THE CULMINATING EXPERIENCE AND THE CAPSTONE OF THE DEGREE/CERTIFICATION PROGRAM. DURING THE INTERNSHIP, STUDENTS WILL ASSESS THE SUITABILITY OF THEIR SKILLS AND DISPOSITIONS FOR ADMINISTRATIVE WORK; INTEGRATE SKILLS AND KNOWLEDGE PREVIOUSLY ACQUIRED; AND BECOME SOCIALIZED INTO THE ADMINISTRATIVE ROLE. GRADE ASSIGNED WILL BE "CREDIT" (CR) OR "NO CREDIT" (NC). INSTRUCTOR APPROVAL REQUIRED. STUDENT MUST HAVE COMPLETED 24 HOURS TOWARD THE MASTERS; 15 HOURS FOR CERTIFICATION. STUDENTS WHO HAVE TAKEN EDAD 5399 MAY NOT ENROLL IN EDAD 6399. ALL STUDENTS TAKING THIS COURSE MUST HAVE VALID TEACHING CERTIFICATE AND PERMISSION OF THE DEPARTMENT. STUDENTS WHO DO NOT HOLD A CERTIFICATE IN TEACHING MAY COMPLETE EDAD 5396. STUDENTS ENROLLED IN EDAD 5396 ARE NOT ELIGIBLE FOR A PRINCIPAL CERTIFICATION. BENCHMARK FOR THIS COURSE WILL BE THE SUCCESSFUL COMPLETION OF AN INTERNSHIP LOG THAT IS REFERENCED BY 100 HOURS OF ACTIVITY IN THE SIX PRINCIPAL DOMAINS. THE LOG MUST BE VERIFIED BY THE SITE SUPERVISOR.

**EDAD 5696 Directed individual Study****1-6 Semester Credit Hours**

PROGRAMS WILL BE DESIGNED FOR INDIVIDUAL CASES. MAY BE REPEATED WHEN TOPICS VARY.

**EDAD 6304 INTRO TO THE PRINCIPALSHIP****3 Semester Credit Hours (3 Lecture Hours)**

INTRODUCTION TO THE PRINCIPALSHIP This course serves as an orientation to learner-centered leadership and the A&M-Corpus Christi administrator preparation program. Course activities include an assessment of student potential for learner-centered leadership and the development of an initial personal educational platform. Based on active class participation and discussion of simulated and real issues, students will construct an individual growth plan while exploring principles of professional ethics. Doctoral students will complete a research study on the best practices of the principalship. Students who have taken EDAD 5304 may not enroll in EDAD 6304.

**EDAD 6360 ORGANIZATIONAL THEORY****3 Semester Credit Hours (3 Lecture Hours)**

The school as a formal organization. Focuses on theoretical aspects of organizational structures and processes with special reference to educational institutions. Doctoral students will do a scholarly analysis of two books related to Organizational Theory. Students who have taken EDAD 5360 may not enroll in EDAD 6360.

**EDAD 6361 Current Topics: Focus on Law and Facilities****3 Semester Credit Hours (3 Lecture Hours)**

OVERVIEW OF EDUCATIONAL ADMINISTRATION PROGRAM CONTENT AND THE OPPORTUNITY TO DISCUSS CURRENT ISSUES IN ADMINISTRATION, WHICH INCLUDE STRUCTURE AND FUNCTION OF NATIONAL, STATE AND LOCAL AGENCIES OF EDUCATIONAL GOVERNANCE AND THE POLITICS OF EDUCATION. DOCTORAL STUDENTS WILL DO AN EXHAUSTIVE LITERATURE REVIEW CULMINATING IN A RESEARCH PAPER ON PUBLIC SCHOOL LAW OR SCHOOL FACILITIES PLANNING. STUDENTS WHO HAVE TAKEN EDAD 5361 MAY NOT ENROLL IN EDAD 6361.

**EDAD 6363 PUBLIC SCHOOL LAW****3 Semester Credit Hours (3 Lecture Hours)**

THIS COURSE IS DESIGNED TO STUDY SUPERVISORY BEHAVIOR AND ITS RELATED FUNCTIONS. STUDENTS ARE EXPECTED TO ACQUIRE THE KNOWLEDGE AND SKILLS REQUISITE TO MANAGING AND SUPERVISING TEACHING AND LEARNING, AND THE KNOWLEDGE, SKILLS, AND ATTITUDE RELATED TO AN APPROPRIATE CLIMATE FOR INSTRUCTION. BENCHMARK FOR THIS COURSE WILL BE THE ILD PROFICIENCIES AND A PERSONAL PHILOSOPHY RESEARCH PAPER.

**EDAD 6364 MANAGEMENT OF EDUCATIONAL PROGRAMS AND SPECIAL UNITS****3 Semester Credit Hours (3 Lecture Hours)**

This course emphasizes the management of the internal organization and support of units of a campus. Topics include student grouping, staffing, scheduling, programming for special population students, textbooks, food service, campus security and pupil transportation.

**EDAD 6366 PERSONNEL MANAGEMENT****3 Semester Credit Hours (3 Lecture Hours)**

SCHOOL PERSONNEL MANAGEMENT Selection, assignment and evaluation of school personnel; salary and conditions of service for administrators, and instructional and non-instructional personnel. Doctoral students will do a research paper on some aspect of the human resource function of school administration. Students who have taken EDAD 5366 may not enroll in EDAD 6366.



**EDAD 6367 Public School Finance****3 Semester Credit Hours (3 Lecture Hours)**

STUDY OF THE LEGAL AND CONCEPTUAL BASIS OF FINANCING PUBLIC SCHOOLS WITH EMPHASIS ON TEXAS' ECONOMICS OF SCHOOL FINANCE; TAXATION TRENDS AND REVENUE SOURCES; FINANCIAL INEQUALITIES IN OPPORTUNITY, ABILITY AND EFFORT; ALTERNATIVE MODELS OF SCHOOL FINANCING; MANAGING EDUCATIONAL RESOURCES AT THE DISTRICT LEVEL. STUDENTS WHO HAVE TAKEN EDAD 5367 MAY NOT ENROLL IN EDAD 6367.

**EDAD 6368 School Public Relations****3 Semester Credit Hours (3 Lecture Hours)**

RELATIONSHIPS BETWEEN SCHOOL DISTRICTS AND OTHER SOCIETAL INSTITUTIONS AND THEIR PUBLIC OPINION AND ATTITUDES, RELATIONSHIPS WITH NEWS MEDIA, CONDUCTING BOND CAMPAIGNS, THE USE OF CITIZENS' ADVISORY BOARDS. DOCTORAL STUDENTS WILL DO A COMPREHENSIVE LITERATURE REVIEW CULMINATING IN A PAPER ON SOME ASPECT OF SCHOOL PUBLIC RELATIONS. STUDENTS WHO HAVE TAKEN EDAD 5368 MAY NOT ENROLL IN EDAD 6368.

**EDAD 6369 The School Superintendency****3 Semester Credit Hours (3 Lecture Hours)**

SIMULATION OF THE SCHOOL SUPERINTENDENCY; SUPERINTENDENT'S RELATIONSHIPS WITH THE SCHOOL BOARD, ADMINISTRATION STAFF AND TEACHER ORGANIZATIONS; THE SUPERINTENDENT'S PLANNING RESPONSIBILITIES. DOCTORAL STUDENTS WILL DO A COMPREHENSIVE LITERATURE REVIEW RESULTING IN A RESEARCH PAPER RELATED TO THE SUPERINTENDENCY. STUDENTS WHO HAVE TAKEN EDAD 5369 MAY NOT ENROLL IN EDAD 6369.

**EDAD 6374 CAMPUS FINANCE AND BUDGETING****3 Semester Credit Hours (3 Lecture Hours)**

This course is a study of the financial operations of public school campuses in Texas. Seeks to equip the principal with the knowledge and skills necessary to understand and manage the budgeting, accounting, planning, purchasing and auditing functions of a campus. Doctoral students will also complete a research paper on the theory of Public School Finance. Students who have taken EDAD 5374 may not enroll in EDAD 6374.

**EDAD 6375 COMMUNICATION AND COMMUNITY RELATIONS****3 Semester Credit Hours (3 Lecture Hours)**

A study of the multi-dimensional role of school-community relations and administrative communication at the campus level. This course seeks to emphasize the importance of designing programs relating to the needs and problems of the school and its internal and external publics by employing analysis, oral and written communication formats, communication skills and processes, for a diverse democratic environment where citizen cooperation and involvement in school affairs is key to dynamic support and success of the school. Doctoral students will complete a scholarly paper on some topic related to school communications/community relations. Students who have taken EDAD 5375 may not enroll in EDAD 6375.

**EDAD 6376 Supervision of Teaching****3 Semester Credit Hours (3 Lecture Hours)**

THIS COURSE IS DESIGNED TO STUDY SUPERVISORY BEHAVIOR AND ITS RELATED FUNCTIONS. STUDENTS ARE EXPECTED TO ACQUIRE THE KNOWLEDGE AND SKILLS REQUISITE TO MANAGING AND SUPERVISING TEACHING AND LEARNING, AND THE KNOWLEDGE, SKILLS, AND ATTITUDE RELATED TO AN APPROPRIATE CLIMATE FOR INSTRUCTION. STUDENTS WHO HAVE TAKEN EDAD 5376 MAY NOT ENROLL IN EDAD 6376.

**EDAD 6377 Teacher Appraisal System****3 Semester Credit Hours (3 Lecture Hours)****EDAD 6378 Application of Administrative Concepts****3 Semester Credit Hours (3 Lecture Hours)**

THE USE OF ADMINISTRATIVE CONCEPTS IN THE SOLUTION OF PROBLEMS IN A SIMULATED SCHOOL; ASSESSMENT OF STUDENT ABILITY TO APPLY KNOWLEDGE IN THE SOLUTION OF PRACTICAL PROBLEMS; TIME MANAGEMENT TECHNIQUES FOR ADMINISTRATORS; CONFLICT MANAGEMENT STRATEGIES. INSTRUCTOR APPROVAL REQUIRED. DOCTORAL STUDENTS WILL COMPLETE A SCHOLARLY PAPER ON LANDMARK COURT CASES IN TEXAS. STUDENTS WHO HAVE TAKEN EDAD 5378 MAY NOT ENROLL IN EDAD 6378.

**EDAD 6390 PROFESSIONAL SEMINAR****3 Semester Credit Hours**

Contemporary issues in education; topics vary with professional identification of participants.

**EDAD 6398 Practicum in the School Superintendency****3 Semester Credit Hours (3 Lecture Hours)**

ON-THE-JOB TRAINING IN A SCHOOL SUPERINTENDENT'S OFFICE. DOCTORAL STUDENTS WILL WRITE A REFLECTION PAPER ON THE PRACTICUM RELATING IT TO THE MOST CURRENT LITERATURE IN THE FIELD. STUDENTS WHO HAVE TAKEN EDAD 5398 MAY NOT ENROLL IN EDAD 6398. GRADE ASSIGNED WILL BE "CREDIT" (CR) OR "NO CREDIT" (NC).

**EDAD 6399 School Administration Practicum****3 Semester Credit Hours**

REQUIRED OF ALL CERTIFICATION CANDIDATES. SERVES AS THE CULMINATING EXPERIENCE AND THE CAPSTONE OF THE DEGREE/CERTIFICATION PROGRAM. DURING THE INTERNSHIP, STUDENTS WILL ASSESS THE SUITABILITY OF THEIR SKILLS AND DISPOSITIONS FOR ADMINISTRATIVE WORK; INTEGRATE SKILLS AND KNOWLEDGE PREVIOUSLY ACQUIRED; AND BECOME SOCIALIZED INTO THE ADMINISTRATIVE ROLE. GRADE ASSIGNED WILL BE CREDIT (C) OR NO CREDIT (NC). INSTRUCTOR APPROVAL REQUIRED. STUDENT MUST HAVE COMPLETED 24 HOURS TOWARD THE MASTERS; 15 HOURS FOR CERTIFICATION. STUDENTS WHO HAVE TAKEN EDAD 5399 MAY NOT ENROLL IN EDAD 6399. ALL STUDENTS TAKING THIS COURSE MUST HAVE VALID TEACHING CERTIFICATE AND PERMISSION OF THE DEPARTMENT. STUDENTS WHO DO NOT HOLD A CERTIFICATE IN TEACHING MAY COMPLETE EDAD 5396. STUDENTS ENROLLED IN EDAD 5396 ARE NOT ELIGIBLE FOR A PRINCIPAL CERTIFICATION. BENCHMARK FOR THIS COURSE WILL BE THE SUCCESSFUL COMPLETION OF AN INTERNSHIP LOG THAT IS REFERRED BY 100 HOURS OF ACTIVITY IN THE SIX PRINCIPAL DOMAINS. THE LOG MUST BE VERIFIED BY THE SITE SUPERVISOR. MUST HAVE VALID TEACHING CERTIFICATE AND PERMISSION OF THE PROGRAM COORDINATOR.

**EDAD 6696 Directed Individual Study****1-6 Semester Credit Hours**

MAY BE REPEATED WHEN TOPICS VARY.