

# SUPERINTENDENT, CERTIFICATE

## Program Description

The Texas A&M University-Corpus Christi's Superintendent Professional Certification Preparation Program emphasizes the knowledge and skills for prospective district-level administrators to succeed in the 21st century.

The program is designed for working professionals. Our semi-cohort model allows you to balance class and practicum experience while continuing your work responsibilities.

As per the Texas Education Agency, there are four requirements to obtain a Superintendent certificate.

A candidate must:

- hold a master's degree from a university that is accredited by an agency recognized by the Texas Higher Education Coordinating Board or the U.S. Department of Education Database for Accredited Colleges and Universities.
- hold a Principal certificate or the equivalent issued by the TEA, another state or country or; completed the superintendent certificate application and been approved by the TEA to substitute managerial experience in lieu of a principal certificate
- successfully complete an approved superintendent educator preparation program
- successfully complete the required exam

## For Additional Information

### Website:

[https://gradcollege.tamucc.edu/degrees/education/certificate\\_superintendent.html](https://gradcollege.tamucc.edu/degrees/education/certificate_superintendent.html)

### Campus Address:

Faculty Center, Room 217  
Phone (361) 825-3702

### Mailing Address:

Department of Educational Administration and Research, Unit 5818  
College of Education and Human Development  
Texas A&M University-Corpus Christi  
6300 Ocean Drive  
Corpus Christi, Texas 78412-5818

## Program Requirements

The following requirements must be met in order to take the TExES superintendent exam:

At Texas A&M University-Corpus Christi an individual must first take the Superintendent Practice Examination and score at least an 80% proficiency before taking the state TExES Superintendent Examination. If more than six months pass between the practice test and request to take the actual test candidates will need to reestablish proficiency. It is highly recommended that testing candidates participants in the TExES Superintendent Review Sessions offered on an as needed basis.

A student has seven years to complete all course work to earn a Superintendent Certification and have the approval to take the

Superintendent TExES exam. Please note that no course may be older than seven years at the time a student attempts the Superintendent TExES exam. Students not completing the program within this time period will not be approved to take the Superintendent TExES exam and may be required to complete additional coursework or satisfy other requirements to receive such approval.

In the event a candidate fails the principal or superintendent exam, there is a state mandated 45- day wait period before a retest is available. Students who do not pass a state exam will be required to complete an assigned remediation activity before test approval will be granted. Program faculty will determine the remediation activity after an assessment of the individuals' test results has been completed.

Candidates who have not taken and passed certification (Principalship or Superintendent) exams and/or applied for certification within 7 years of program completion date will be required to repeat or complete additional coursework, pass practice exams and engage in the services of outside test preparation programs. Failure to complete all requirements in the certification process within this timeframe may render the candidate ineligible to continue testing or be recommended for certification by Texas A&M University-Corpus Christi. Texas A&M University-Corpus Christi reserves the right to deny certification recommendation beyond 7 years of candidate program completion without any further consideration. Appeals related to any portion of this program policy must be made in writing to the Dean of the College of Education and Human Development at Texas A&M University-Corpus Christi, with information copies of the appeal provided to the appropriate department chair and program coordinator.

| Code                      | Title                                   | Hours     |
|---------------------------|---|-----------|
| <b>Required Courses</b>   |   |           |
| EDAD 5361<br>or EDAD 6361 | School Law and Human Resources          | 3         |
| EDAD 5367<br>or EDAD 6367 | Public School Finance and Operations    | 3         |
| EDAD 5368<br>or EDAD 6368 | School Public Relations                 | 3         |
| EDAD 5369<br>or EDAD 6369 | The School Superintendency              | 3         |
| EDAD 5398<br>or EDAD 6398 | Practicum in the School Superintendency | 3         |
| <b>Total Hours</b>        |   | <b>15</b> |