

E. Student Travel Rule

1. OVERVIEW

Texas A&M University-Corpus Christi is supportive of student travel and recognizes that the safety of its students is of the utmost importance. The requirements outlined below apply to student travel that is more than 25 miles from campus to an activity that is organized, sponsored and/or funded by the University or by an organization properly registered at the University. Students traveling on behalf of the University must obtain prior approval from the appropriate department. This rule applies to travel by car, truck, van, bus and airplane. It must be read in conjunction with University Procedure 13.04.99.C1.01, Student Travel Procedures.

2. TRAVEL SAFETY GUIDELINES

During travel situations specified above, students must abide by the following safety guidelines.

- 2.1 Drivers and passengers must abide by all federal and state laws. In accordance with State law, drivers and passengers must use seat belts or other available safety restraints.
- 2.2 Drivers must possess a valid driver's license that is appropriate for the classification of vehicle being driven.
- 2.3 Drivers, occupants, and their luggage should not exceed the vehicle manufacturer's recommended capacity.
- 2.4 Operator fatigue should be considered when selecting drivers. On lengthy trips, alternate drivers should be used to avoid fatigue.

3. VEHICLE OPTIONS

Listed below are the basic means of travel available to students:

- 3.1 Rental Vehicles: Students traveling using a rental vehicle must comply and abide with all University and rental provider rules, regulations, and stipulations.
- 3.2 Vans: Fifteen (15) passenger vans may be used; however, only nine occupants, including the driver, may ride in the van. Nothing may be loaded on top of the van, and all cargo should be loaded evenly. Cargo limit must meet safety requirements. It is preferred that a University employee drive the van.
- 3.3 Personal Vehicles: The driver must have adequate motor vehicle insurance and the vehicle must meet all state safety and registration requirements.
- 3.4 Commercial Carrier (airplane, bus, train, etc.) Students traveling by commercial transportation must comply with all rules specific to the carrier. This includes laws and regulations regarding carry-on luggage and weight restrictions.

4. ADDITIONAL STANDARDS

This rule is considered to be a minimum standard. Departments, units, and/or student organizations may mandate additional standards as deemed necessary to address the unique requirements associated with a particular type of student travel.